



MINUTES OF THE ANNUAL GENERAL MEETING

Held on 24 August 2017 at Napier Conference Centre

The Chairman declared the meeting open at 1:00pm. The Chairman thanked everyone for attending and read the apologies.

1. APOLOGIES

- Breckenridge Lodge – Malcolm Redmond
- The Grange – Don and Roslyn Bird
- Scenic Hotel Te Pania – Kerryann Gibbs
- Redcliffe Homestead – Sue Calcinai
- Culinary Events – Juliet Harbutt
- Quest Marketing – Megan Harris
- Cobden Gardens – Rayma Jenkins

Motion that the Apologies be accepted

*Moved Diane Ross / Seconded Paul Eager
Carried*

2. MINUTES OF LAST MEETING

Motion that the Minutes of the last Annual General Meeting be accepted as a true and accurate record.

*Moved Jane Libby / Seconded Louise Stobart
Carried*

3. MATTERS ARISING - nil

4. CHAIRMAN'S REPORT

Chairman Neil Barber spoke to the tabled report. Neil noted that a lot of work has gone into the "One Visitor Website" for Hawke's Bay as well as a new content management system which will enable members to load their own content and manage listings. Timing for the launch is 1 October 2017. Changes will be made to the membership fees – included in "Subscriptions."

A special thanks was given to Annie Dundas and the HBT staff for the work and great results they have delivered over the year – the measure of success for the year ended June 2017 is that guest nights rose 11.2% to 1.2 million nights (Source Commercial Accommodation Monitor).

A special mention was given to Vicky Roebuck who left HBT in December 2016 after eight years of valued contribution. And a welcome to Matt Cantlon who has taken on the role of Marketing Manager, and Ben Hutton who is contracted for 12 months as an Events Manager.

HBRC reconfirmed their commitment to increase overall funding to HBT by another \$300,000. This makes total funding \$1,820,000 for the 2017/18 financial year. This will come up for review again next year so as an industry we need to be promoting our cause and demonstrate our commitment to delivering quality guest experiences and continued investment in tourism infrastructure.

Neil gave thanks to the members of the board for their efforts this year, with a special thank you to Michael Henley, who retires this year after his two-year contribution. Also a special thanks to Michele Cole who has served as the second of the HBTIA board representative on the HBT Board.

Motion that the Chairperson's Report be accepted.

*Moved Neil Barber / Seconded Gareth Kelly
Carried*

5. HBTIA FINANCIAL STATEMENTS TO JUNE 2017

The Chairman spoke to the tabled report and gave an overview. It was noted that HBTIA had sponsored the constitution legal fees and had \$9,115 in the bank account. A \$20 membership levy is being collected per membership joined through HBT.

A special thanks to Megan Harris for all the work she puts in to the admin/financial side of HBTIA.

Motion that the Financial Statements for 2016-2017 be accepted.

*Moved Neil Barber / Seconded Katie Nimon
Carried*

6. HBT FINANCIAL SUMMARY TO 30 JUNE 2017

The Chairman spoke to the tabled report which showed HBT had a loss of approx.. \$34,000. He noted that this was due to the cost of Hawke's Bay presence at the Geodome in Wellington for the Lions tour. There was also an increase in Celebrity Chefs fees for F.A.W.C!, mainly Peter Gordon.

7. ELECTIONS

There are four (4) vacant places on the Board.

Four (4) nominations were received by the close-off at 4.00 pm Friday 11 August 2017.

They are:

Neil Barber
Louise Stobart
Diane Ross
Rebecca Tacon

Accordingly all four are duly elected to the Board. They will join:

Megan Harris
Michele Cole
John Dick

Neil would like to welcome Rebecca Tacon as a new member to the board.

8. SUBSCRIPTIONS

With the new One Visitor website there will be a change to membership fees. The proposed membership fee will be \$300 which includes a website listing and a \$20 levy for HBTIA membership. Those who require additional listings will pay for these separately. International Marketing Group participation will incur an additional \$500 fee.

Motion that subscriptions changes be accepted

*Moved Neil Barber / Seconded Diane Ross
Carried*

9. GENERAL BUSINESS - nil

10. CLOSURE

There being no further business the meeting was closed at 1:11pm

Neil Barber

Dated